QuickNotes

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# IBPS RRB Officer Scale I

Prelims & Mains — Reasoning, Quant, Banking Awareness, Computer and English · all 10 units

10 units | Tables & formulas | Key revision points


01 Exam Pattern and Strategy

02 Reasoning I: Puzzles and Seating Arrangement

03 Reasoning II: Short Topics

04 Quantitative Aptitude I: Speed Topics

05 Quantitative Aptitude II: Arithmetic

06 Quantitative Aptitude III: Time, Speed and Data

07 General Awareness I: Regional Rural Banks and NABARD

08 General Awareness II: RBI, Policy and Schemes

09 Computer Knowledge

10 English Language



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CONTENTS

# What's inside

Ten units of focused revision notes. Each unit ends with a box of key revision points.


01 **Exam Pattern and Strategy** — Stages, sections, marks and a plan for the last weeks. 3

02 **Reasoning I: Puzzles and Seating Arrangement** — The highest-weight topic in both stages. 4

03 **Reasoning II: Short Topics** — Syllogism, inequality, coding, blood relations, direction, ranking. 5

04 **Quantitative Aptitude I: Speed Topics** — Simplification, approximation, series and quadratic equations. 6

05 **Quantitative Aptitude II: Arithmetic** — Core formulas for word problems. 7

06 **Quantitative Aptitude III: Time, Speed and Data** — Work, speed, mixtures, probability and data interpretation. 8

07 **General Awareness I: Regional Rural Banks and NABARD** — The banks you are applying to. 9

08 **General Awareness II: RBI, Policy and Schemes** — Monetary policy tools and financial inclusion. 10

09 **Computer Knowledge** — Mains section — 40 questions for 20 marks. 11

10 **English Language** — Mains section — 40 questions (English or Hindi). 12


### How to use these notes

- Read one unit at a time, then test yourself with its key revision points.
- Make your own short notes on topics you find difficult.
- Units follow the main areas of the official syllabus — the exact unit list can change between sessions.
- Always check the latest syllabus and notices on the official IBPS website: **ibps.in**.

UNIT 01

# Exam Pattern and Strategy

Stages, sections, marks and a plan for the last weeks.

Three stages: Preliminary → Main → Interview. Pattern below is from recent notifications — always check the current IBPS notice.

| Stage | Sections | Questions / marks / time |
|---|---|---|
| **Prelims** | Reasoning (40), Quantitative Aptitude (40) | 80 Q, 80 marks, 45 minutes (composite) |
| **Mains** | Reasoning (40 Q / 50), Quant (40 / 50), General Awareness (40 / 40), English or Hindi (40 / 40), Computer (40 / 20) | 200 Q, 200 marks, 2 hours (composite) |
| **Interview** | Personal interview | 100 marks; final merit — Mains 80 : Interview 20 |

- Negative marking — 0.25 of the marks for each wrong answer. Prelims is qualifying; ranks come from Mains + Interview.
- Prelims plan — attempt puzzles you can solve fully; in Quant, do simplification, series and quadratic first.
- Daily: 1 sectional mock + analysis; revise banking awareness from monthly notes.

### ★ Key revision points

- Prelims — 80 Q in 45 min.
- Mains — 200 Q in 2 hours.
- Negative marking — 0.25.
- Final merit — 80 : 20 (Mains : Interview).

UNIT 02

# Reasoning I: Puzzles and Seating Arrangement

The highest-weight topic in both stages.

- Linear seating — note facing direction (north/south); fix the person with the most definite clues first.
- Circular seating — facing centre: left is clockwise; facing outside: left is anticlockwise.
- Floor, box, scheduling (day/month) puzzles — draw a table; write negative clues ("not on floor 3") beside it.
- Build multiple cases when a clue allows two positions; drop a case as soon as a clue breaks it.

### ★ Key revision points

- Start with the most definite clue.
- Facing centre — left = clockwise.
- Keep cases side by side.
- Write negative clues in the table.

UNIT 03

# Reasoning II: Short Topics

Syllogism, inequality, coding, blood relations, direction, ranking.

| Topic | Key rule |
|---|---|
| **Syllogism** | Use Venn diagrams; 'Some A are B' ⇒ 'Some B are A'; 'possibility' is true if any diagram allows it |
| **Inequality** | A ⩾ B > C ⇒ A > C; A ⩾ B ⩽ C ⇒ no relation between A and C |
| **Blood relations** | Draw a family tree: + male, – female, horizontal line for spouses |
| **Direction sense** | Turning right from north faces east; use Pythagoras for shortest distance |
| **Order and ranking** | Total = rank from top + rank from bottom – 1 |

- Coding-decoding — check letter shifts (+1, −1, reverse alphabet: A↔Z, B↔Y) and word-to-code mapping.

### ★ Key revision points

- Opposite signs (⩾ ⩽) — no conclusion.
- Total = top + bottom – 1.
- Reverse pairs — A+Z = 27.
- Possibility — true if any case allows it.

UNIT 04

# Quantitative Aptitude I: Speed Topics

Simplification, approximation, series and quadratic equations.

- Simplification — follow BODMAS; learn squares to 30, cubes to 20, fractions to percent (1/8 = 12.5%, 1/6 = 16.67%).
- Approximation — round to the nearest easy number and pick the closest option.
- Number series — check differences, ratios, squares/cubes, ×n + k patterns; wrong-number series: find the one breaking the pattern.
- Quadratic equations — solve both, compare roots: x > y, x < y, x ⩾ y, x ⩽ y or no relation.

### ★ Key revision points

- BODMAS order.
- 1/8 = 12.5%.
- Series — difference of differences.
- Mixed root order — relation can't be established.

UNIT 05

# Quantitative Aptitude II: Arithmetic

Core formulas for word problems.

| Topic | Formula |
|---|---|
| **Percentage change** | (New − Old) ÷ Old × 100 |
| **Profit %** | (SP − CP) ÷ CP × 100 |
| **Simple interest** | SI = P × R × T ÷ 100 |
| **Compound interest** | $A = P(1 + R/100)^T$ |
| **Successive change** | a + b + ab/100 |
| **Average** | Sum ÷ number of items |

- CI − SI for 2 years = $P(R/100)^2$; ratio, partnership (profit ∝ capital × time), ages.

### ★ Key revision points

- CI − SI (2 yrs) = $P(R/100)^2$.
- Successive % = a + b + ab/100.
- Partnership — capital × time.
- Profit % on CP.

UNIT 06

# Quantitative Aptitude III: Time, Speed and Data

Work, speed, mixtures, probability and data interpretation.

| Topic | Formula / idea |
|---|---|
| **Time and work** | Use LCM of days as total work; A+B together = sum of daily work |
| **Speed** | Distance = Speed × Time; km/h × 5/18 = m/s |
| **Trains** | Crossing a pole — length ÷ speed; crossing a train — (L1 + L2) ÷ relative speed |
| **Boats** | Downstream = b + s; upstream = b − s |
| **Mixture** | Alligation — (dearer − mean) : (mean − cheaper) |
| **Probability** | Favourable ÷ total outcomes |

- DI — tables, bar, line, pie (360° = 100%) and caselets; calculate only what the question asks; use approximation.

### ★ Key revision points

- km/h × 5/18 = m/s.
- Downstream = b + s.
- Pie — 3.6° = 1%.
- LCM method for work.

UNIT 07

# General Awareness I: Regional Rural Banks and NABARD

The banks you are applying to.

- RRBs — first set up on 2 October 1975 (Prathama Bank, Moradabad) on the Narasimham Working Group's advice; RRB Act 1976.
- Ownership — Central Government 50%, sponsor bank 35%, State Government 15%.
- Regulated by RBI; supervised by NABARD. Priority sector target for RRBs — 75% of ANBC (40% for most commercial banks).
- Amalgamation under 'One State, One RRB' reduced the number of RRBs to 28 (from 1 May 2025).
- NABARD — set up 12 July 1982 (Sivaraman Committee); refinances rural credit.

**★ Key revision points**

- First RRB — 2 Oct 1975.
- Shareholding — 50 : 35 : 15.
- RRB priority sector — 75%.
- NABARD — 12 July 1982.

UNIT 08

# General Awareness II: RBI, Policy and Schemes

Monetary policy tools and financial inclusion.

| Term | Meaning |
|---|---|
| **Repo rate** | Rate at which RBI lends to banks against securities |
| **SDF** | Standing Deposit Facility — floor of the policy corridor (since 2022) |
| **MSF** | Marginal Standing Facility — emergency overnight borrowing |
| **CRR** | Share of deposits kept as cash with RBI |
| **SLR** | Share of deposits kept in liquid assets (gold, govt securities) |
| **MPC** | Six-member Monetary Policy Committee; inflation target 4% ± 2% |

- Schemes — PM Jan Dhan Yojana (2014), PMJJBY and PMSBY (2015), Atal Pension Yojana (2015), PM Mudra Yojana (2015; Shishu, Kishor, Tarun), Kisan Credit Card (1998).
- Learn current rates and new schemes from the latest monthly current-affairs notes.

### ★ Key revision points

- Repo — RBI lends to banks.
- CRR — cash with RBI.
- MPC — 6 members.
- Jan Dhan — 2014.

UNIT 09

# Computer Knowledge

Mains section — 40 questions for 20 marks.

- Memory — 1 byte = 8 bits; KB → MB → GB → TB (×1024). RAM is volatile; ROM is non-volatile.
- Software — system (OS) vs application; shortcuts: Ctrl+C copy, Ctrl+V paste, Ctrl+Z undo, Ctrl+P print.
- Networks — LAN, MAN, WAN; protocols HTTP/HTTPS (web), FTP (files), SMTP (sending mail), POP3/IMAP (receiving mail).
- Security — phishing, malware, ransomware, firewall, two-factor authentication; DBMS — tables, primary key.

### ★ Key revision points

- 1 byte = 8 bits.
- RAM — volatile.
- SMTP — send mail.
- Firewall — blocks unauthorised traffic.

UNIT 10

# English Language

Mains section — 40 questions (English or Hindi).

- Reading comprehension — read questions first; answer from the passage, not opinion.
- Cloze test and fillers — check grammar (tense, preposition) and tone of the sentence.
- Error spotting — subject-verb agreement, articles, prepositions, comparatives, parallelism.
- Para jumbles — find the opening sentence (introduces the topic) and link pronouns to nouns.

### ★ Key revision points

- Read questions first in RC.
- Check subject-verb agreement.
- Opening sentence — no pronoun reference.
- Fillers — grammar + tone.

# QuickNotes

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